

# ***IDEAL SCHOOL (CBSE)***

**MSJ Garden, West Street, Ammakulam,**

**Nallathukudi Village**

**Mayiladuthurai - 609 001.**

**Cell : 9790004360**

E-mail : [helpdesk.ideal@gmail.com](mailto:helpdesk.ideal@gmail.com)

[www.ideal-school.in](http://www.ideal-school.in)



**PASSION TO STRIVE AND EXCEL**

CBSE Affiliation No. 1930571

**HAND BOOK**  
**2023 - 2024**

## **Our Vision**

A Vibrant Learning Organisation

The Best from All, In All

## **Our Mission**

A School which nurtures creative thinkers,  
life long learners and responsible citizens

## **Our Core Values**

Integrity

Discipline

Empathy

Aspiration

Loyalty

## **Our Motto**

Passion to strive and excel

## IDENTITY PARTICULARS

(To be filled by the parents)

Student Name :

Residential Address :

Please Affix  
Student's Photo

Standard : ..... Division : .....

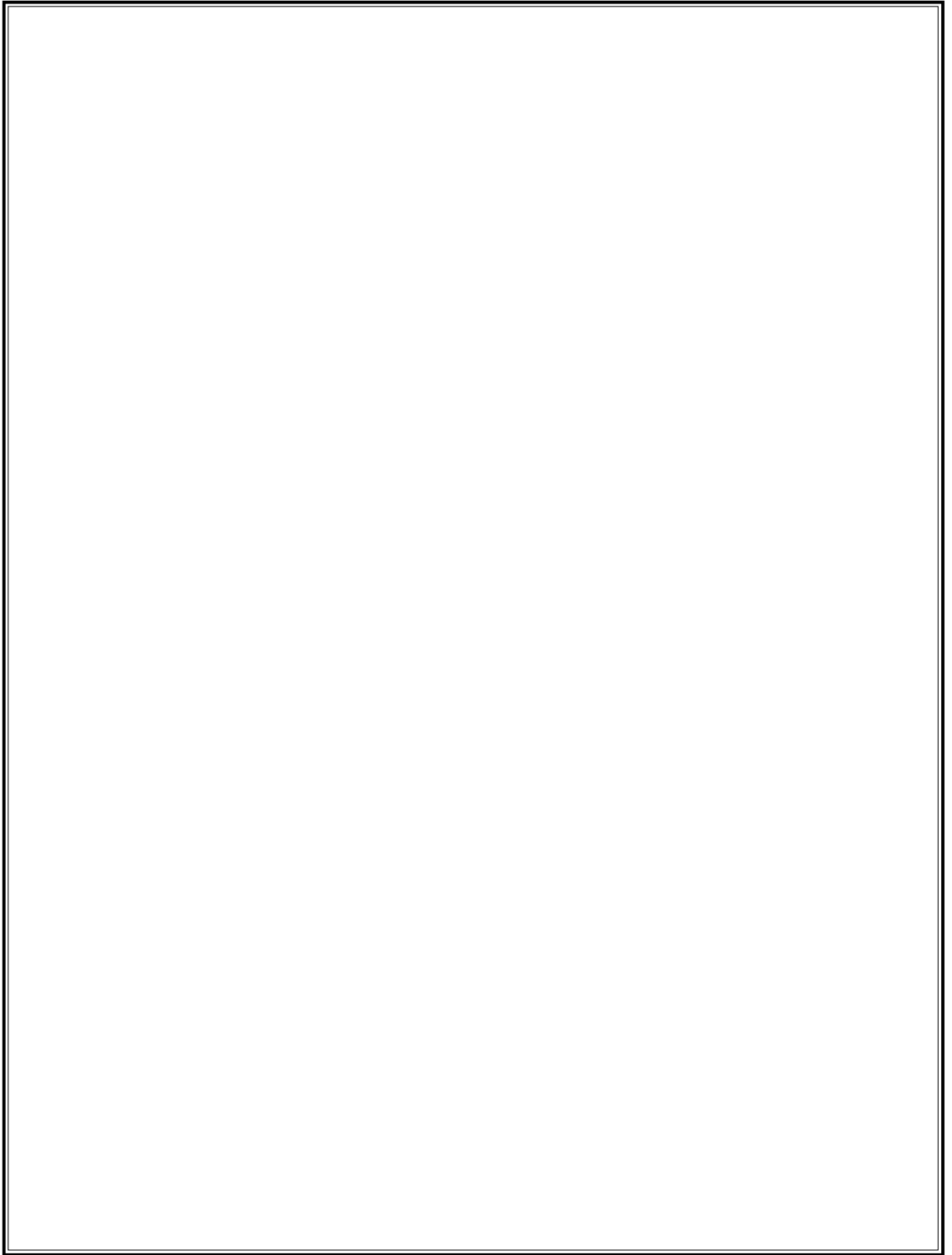
Date of Birth	
Height in cm	
Weight in kg	
Blood Group	
Sex	
Religion	
Caste	
Phone No.	
Email ID	
Aadhaar ID No.	
Van Boarding Point / Van No.	
Personal Marks of Identification	

Siblings studying in this school

Name	Class
1.	
2.	
3.	

Signature of the parent

Signature of the Class Teacher



## IDENTITY PARTICULARS

(To be filled by the parents)

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Siblings studying in this school

Name	Class
1.	
2.	
3.	

Signature of the parent

Signature of the Class Teacher

## FAMILY DETAILS

Name of the Student :

Please Affix your Family Photo

Particulars	Father	Mother
Name		
Date of Birth		
Occupation		
Religion		
Caste		
Name of the Village		
Name of the Panchayat		
Name of the Taluk		
Monthly Income		
Aadhaar ID No.		
Ration Card No		
Phone No.		
Email ID		
Election ID No.		
Office Address and Contact No.		

Signature of the Father

Signature of the Mother

Signature of the Teacher

## **PRAYER**

In the Name of the Lord, the Most Gracious,  
the Most Merciful  
All praise be to the Lord, Lord of the worlds,  
The Most Gracious, the Most Merciful  
Master of the Day of Judgement  
You alone we worship And You alone  
We ask for help  
Guide us to the Straight Path  
The path of those upon whom you have bestowed your Favours  
Not (the path) of those who earned your anger  
Nor of those who went astray.  
Ameen

## **PLEDGE OF THE NATION**

India is my country.  
All Indians are  
My brothers and sisters.  
I love my country and  
I am proud of its rich and varied heritage.  
I shall always strive to be worthy of it,  
I shall give my parents, teachers and  
all elders respect and treat everyone with courtesy.  
To my country and my people  
I pledge my devotion.  
In their well - being and prosperity alone  
lies my happiness.

## प्रतिज्ञा

भारत हमारा देश है। हम सब भारतवासी भाई-बहन हैं। हमें अपना देश प्राणों से भी प्यारा है। उसकी समृद्धि और विविध संस्कृति पर हमें गर्व है। हम उसके योग्य बनने का प्रयत्न सदा करते रहेंगे। हम अपने माता-पिता, शिक्षकों तथा गुरुजनों का आदर करेंगे और सबके साथ शिष्टता का व्यवहार करेंगे। हम अपने देश और देशवासियों के प्रति वफादार रहने की प्रतिज्ञा करते हैं। उनके कल्याण और समृद्धि में हमारा सुख निहित है।

## உறுதிமொழி

இந்தியா என் தாய்நாடு. இந்தியர் அனைவரும் எனது உடன் பிறந்தவர்கள். என் நாட்டை நான் பெரிதும் நேசிக்கிறேன். இந்நாட்டின் பழம்பெருமைக்காகவும், பன்முக மரபுச் சிறப்பிற்காகவும் நான் பெருமிதம் அடைகிறேன். இந்நாட்டின் பெருமைக்குத் தகுந்தவாறு விளங்கிட என்றும் பாடுபடுவேன். என்னுடைய பெற்றோர், ஆசிரியர்கள், எனக்கு வயதில் மூத்தோர் அனைவரையும் மதிப்பேன். எல்லோரிடமும் அன்பும், மரியாதையும் காட்டுவேன். என் நாட்டிற்கும், என் மக்களுக்கும் உழைத்திட முனைந்து நிற்பேன். அவர்கள் நலமும், வளமும் பெறுவதிலே தான் என்றும் மகிழ்ச்சி காண்பேன்.

## கொடி பாடல்

தாயின் மணிக்கொடி பாரீர் - அதைத்  
தாழ்ந்து பணிந்து புகழ்ந்திட வாரீர்  
தாயின் மணிக்கொடி பாரீர்

ஓங்கி வளர்ந்ததோர் கம்பம் - அதன்  
உச்சியின் மேல் வந்தே மாதரம் என்றே  
பாங்கின் எழுதித் திகழும் செய்ய  
பட்டொளி வீசிப் பறந்தது பாரீர் (தாயின்)

கம்பத்தின் கீழ் நின்றல் காணீர் - எங்கும்  
காணரும் வீரர் பெருந்திரள் சுவட்டம்  
நம்பற்குரியர் அவ்வீரர் - தங்கள்  
நல்லுயிர் ஈந்தும் கொடியினைக் காப்பர் (தாயின்)



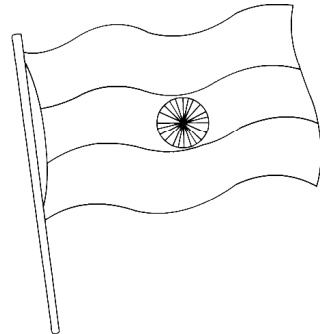
## j Äæªj hÆ thæªJ

ÚuhUŠ fl YLªj Äyklªi j j bfÊbyhGF«  
ÓuhU« tj dbkdª âfæguj f© l Äâš  
bj j fz K« mâ%áwªj âuhÉ l eš âUehL«  
j j fáW âi wEj Y« j Çªj eWª âyfKnk  
mªâyf thri dnghš mi dªJyF« i < gKw  
vªâi rí « òfækz j f i Uªj bgUª j ÄHz Šnf!  
j ÄHz Šnf!  
c< ÓÇsi kª âw«ÉªªJ braš kwªJ  
thæªJJnk, thæªJJnk, thæªJJnk!

(kndh< kÃªª - bg. Rªj u«ãÿi s)

## NATIONAL ANTHEM

Jana gana mana adhinayaka jaya he  
Bharatha bhagya Vidhatha:  
Punjaba Sindhu Gujaratha Maratha  
Dravida Utkala Vanga  
Vindhya Himachala Yamuna Ganga  
Uchchala Jaladhi Taranga  
Tavasubha name jahe  
Tavasuba asisha mahe  
Gahe tava jaya gatha  
Jana gana mangala dayaka jaya he  
Bharatha bhagya vidhatha  
Jaya he, Jaya he, Jaya he,  
Jaya Jaya Jaya Jaya he.



**-Rabindranath Tagore**

## **BOARD OF TRUSTEES**

### **Committee Members :**

<b>Chairman</b>	:	Mr. <b>M.A.Mohamed Siddique</b>
<b>Managing Director</b>	:	Mr. <b>Niyas Ahmed</b>
<b>Correspondent</b>	:	Mrs. <b>Imrana Farvin</b>
<b>Principal</b>	:	Mrs. <b>Rajakumari suresh</b>

### **General Appearance**

#### **1. Students**

All students must keep short, Clean and unvarnished finger nails.

Students who wear spectacles must not use tinted lenses unless for medical reasons. Spectacles with fanciful rims are disallowed.

Rings, necklaces, pendants, lockets, bracelets or any other forms of jewellery must not be worn to school. Plain, simple identical ear studs may be worn by girls only one on each ear lobe.

#### **2. Boys**

Hair must be short and neatly combed. Hair should not touch the ears, eye - brows or the shirt collar. It should be cropped at the back of the head and show evidence of a slight slope. No streaking / dyeing of hair, perms or punk hairstyles. Sideburns must not extend beyond the middle of the ear. There should be side-parting.

#### **3. Girls**

The Fringe should not touch the eye-brows. No perfumes are allowed. Colouring or streaking of hair is also not permitted. No form of make-up is allowed. Long hair must be neatly plaited or tied up with black clip only.

## **Guidelines for the Students :**

1. Students should converse only in English inside the school campus.
2. Students are expected to be polite in their speech and courteous in their actions at all times.
3. Students are expected to greet their teachers, non - teaching staff and guests of the school.
4. Students should avoid taking leave without prior intimation or valid reason
5. If students take leave for more than 5 days, they should produce a medical certificate.
6. Students must carry their identity card, diary, books according to their time table everyday.
7. Students are not allowed to wear silver or gold ornaments to school at any situation.
8. Running, loitering, shouting around the classroom or corridor is forbidden.
9. Students are not permitted to bring handphones, telecommunication, electronic equipment, CD, board / Card games.
10. Students should take considerable care of the school property and their own property.
11. Students are not allowed to leave the school campus during school hours without proper & prior permission
12. Students are not allowed to leave the classroom without the permission pass issued by the teachers.
13. Students Should go home immediately after dismissal and NOT loiter around premises or near the school (eg. HDB void deck areas, park, pavilions, etc)
14. Students are not allowed to play games in their school uniform. Proper PE attire should be worn.
15. Students are not allowed to enter the OFFICE and STAFF ROOM at all times.

## Guidelines for the parents :

1. Parents are requested to check the diary everyday for messages or remarks and sign after going through them.
2. A parent must attend parent teachers conferences and school functions. It is essential for a parent to keep track of their child's progress in academics as well as his / her performance in activities.
3. Parents / Guardians are requested not to meet their children or call on the teacher during class hours.
4. Parents are requested not to call up teachers at their residences.
5. The latest school information will be sent to the parents through news letter.
6. Parents are requested to take necessary care at home to ensure that the child is well groomed and dressed neatly before coming to school.
7. Parents are requested not to wear gold ornaments for their children. In case of loss the school will not take up the responsibility.
8. Please report a change of address to the school office at the earliest convenience.
9. Parents are requested not to give any medicine to the child without a note in the diary to the class teacher.
10. Report cards must be returned to the class teacher duly signed within two days.




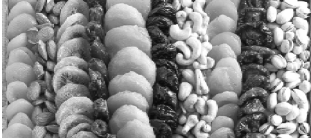

### School Dress Code

Class	Boys	Girls
Nursery to K2	Red and blue checked shirt with Navy blue trousers.	Red frock with red and blue checks.
Grade1 to Grade4	Red and blue checked shirt with Navy blue half pant.	Red and blue checked shirt With Navy blue pinafore.
Grade5 to Grade10	Red and blue checked shirt with Navy blue full pant. Shoes - Black.	Red and blue checked top With half sleeves, Navy blue pant and navy blue sleeveless waist coat. Shoes - Black.

**NOTE : Regular uniform** - Monday & Thursday

**: P.E.T uniform** - Tuesday, Wednesday, Friday and Saturday

Parents are requested to send snacks as per the following schedule :

Day	Items	Snacks	Lunch
Monday		Fruits	Rice + Spinach/Carrot/Beetroot/Egg/Beans/Broadbeans/Pumpkin/Ladies finger
Tuesday		Pulses	Chappathi Channa/Paneer, Curd rice
Wednesday		Vegetables Salad	Veg Rice / Variety Rice
Thursday		Dates / Nuts	A dish with Peas/Capsicum/ Mushroom / Plantain Cauliflower / Cabbage
Friday		Cake or Biscuit	Dhal Rice + Potato/Bitter gourd/ Snake gourd/ Bottle gourd

Note : Consumption of **non-vegetarian** food in the campus is strictly forbidden

**பள்ளியின் விதிகளும் நெறிமுறைகளும்**

- மூன்றரை 3½ வயது நிரம்பிய குழந்தைகள் LKG வகுப்பிலும், 5 வயது பூர்த்தியானவர்கள் முதல் வகுப்பிலும் சேரத் தகுதியானவர்கள்.
- பிறப்புச் சான்றிதழை விண்ணப்பப் படிவத்துடன் இணைக்க வேண்டும்.
- வேறு பள்ளியிலிருந்து மாறி வரும் குழந்தைகள் தங்களுடைய மாற்றுச் சான்றிதழையும் பிறப்பு சான்றிதழையும் ஒப்படைக்க வேண்டும்.
- எழுத்து மற்றும் நேர்முகத் தேர்வுகளின் மூலமாக மாணவர்கள் சேர்க்கப்படுவார்கள்.
- ஒவ்வொரு குழந்தையும் பள்ளிக்கு வரும்போது இக்கையேட்டைத் தினமும் கொண்டு வர வேண்டும்.

- மாணவர்கள் / மாணவிகள் பள்ளிச்சீருடைகளை தூய்மையாக அணிய வேண்டும். மாணவர்கள் போதுமான இடைவெளியில் முடித்திருத்தம் செய்து கொள்ள வேண்டும்.
- எல்லா மாணவர்களும் இறைவணக்கக் கூட்டத்தில் தவறாமல் கலந்து கொள்ள வேண்டும்.
- காலதாமதமாக வருபவர்கள் தலைமை ஆசிரியையின் எழுத்து மூலமான அனுமதியின்றி வகுப்பறைக்குள் அனுமதிக்கப்பட மாட்டார்கள்.
- விடுமுறை விண்ணப்பங்கள் பெற்றோரின் கையொப்பத்துடன் அனுப்பப்பட வேண்டும்.
- அனுமதி இல்லாது தொடர்ந்து பத்து நாட்களுக்கு மேல் பள்ளிக்கு வரவில்லை எனில் அவர்களின் பெயர்கள் வருகைப்பதிவேட்டிலிருந்து நீக்கப்படும்.
- தங்களுடைய உடைமைகளை குழந்தைகள் தாங்களாகவே பாதுகாத்துக் கொள்ள வேண்டும். தவறினால் அதற்குப் பள்ளி நிர்வாகம் பொறுப்பல்ல.
- பள்ளி வேலை நேரத்தில் பெற்றோர்கள் அல்லது உறவினர்கள் குழந்தைகளையோ அல்லது ஆசிரியைகளையோ காண்பதற்கு அனுமதிக்கப்பட மாட்டார்கள். அவசியமாகப் பார்க்க விரும்பினால் தலைமை ஆசிரியையின் அனுமதி பெற்றபின் பார்க்கலாம்.
- எந்தக் குழந்தையும் பள்ளி வேலை நேரத்தில் தலைமை ஆசிரியையின் அனுமதியின்றி பள்ளியை விட்டு வெளியில் செல்ல கூடாது.
- குழந்தைகள் வீட்டுப் பாடங்களைச் செவ்வனே செய்கிறார்களா என்று கவனிப்பது பெற்றோரது கடமையாகும்.
- பெற்றோர்கள் பள்ளிக் கட்டணத்தை குறிப்பிட்ட காலத்திற்குள் செலுத்துமாறு கேட்டுக் கொள்ளப்படுகிறார்கள். ஒருமுறை பள்ளிக் கட்டணம் செலுத்தப்பட்டபின் திரும்ப தர இயலாது.
- மேற்குறிப்பிட்ட விதிமுறைகளை பெற்றோர்கள் கவனமாக படித்து தங்கள் குழந்தைகளை அதன்படி நடக்க செய்யுமாறு கேட்டுக் கொள்ளப்படுகிறார்கள்.
- பள்ளிக் கட்டணம் முழுவதும் செலுத்தாத மாணவர்கள் தேர்வு எழுத அனுமதிக்கப்பட மாட்டார்கள்.
- ஓர் ஆண்டில் செய்யும் பணியின் அடிப்படையிலேயே மேல் வகுப்பிற்கான தகுதி நிர்ணயிக்கப்படுகிறது. எனவே ஒழுங்குமுறை, தேர்வு, மதிப்பெண்கள், வீட்டுப்பாடம் மற்றும் வருகை இவற்றிற்கு முக்கியத்துவம் அளிக்கப்படுகிறது. இறுதித் தேர்வு மாணவனின் முயற்சியை உறுதிப்படுத்துகிறது.

குறிப்பு : குழந்தைகள் தங்க ஆபரணங்களை அணிந்து வரக்கூடாது.

## **Rules for Library**

1. Silence should be observed in the library at all times.
2. Students should not bring any book of their own into the library except their notebooks and a pen or pencil.
3. Books should be returned on or before the due date indicated on them without fail. Delay in doing so will result in a fine of Re.1 per day, per book.
4. Books can be renewed for a period of one week, provided if the book is not in great demand.
5. The librarian has the right to recall a book from students or staff at anytime, even before the due date indicated on them.
6. Before leaving the library, books to be borrowed must be carefully examined by the student. He/She should report any damage to the book to the librarian immediately. A fine will be levied on books that are found damaged on return.
7. If a book is lost, it must be replaced at once or duly compensated for.
8. Reference books such as the dictionary and encyclopedia cannot be borrowed.
9. No book, magazine or newspaper shall be taken out of the library without the permission of the librarian.
10. The issuing of books will be stopped 15 days before the end of the current academic year for stock taking and checking.

## **Rules for Laboratory :**

1. Silence should be observed while doing practical work in the laboratory.
2. The instructions given by the teacher and the laboratory assistant must be followed.
3. Students will be responsible for any breakage or loss of the apparatus used in the experiment. Any breakage or loss should be reported immediately to the teacher-in-charge. The cost of breakage should be paid by the student.
4. Students should bring proper record books and observation note books to the laboratory and immediately record all observations after the experiments are performed.
5. Students should hand over the chemicals and apparatus used for the experiment to the teacher when the experiment is over. They should not bring or take any chemicals or instruments into or from the laboratory.
6. Students should strictly adhere to the safety rules and regulations in the laboratory.

## **REMITTANCE OF FEES**

1. All fees should be paid at the office before the Schedule date of every term.
2. Those who fail to remit the fee on time will be treated as defaulters and is not eligible for attendance until all dues are cleared.
3. Fee, once paid, is non-refundable.
4. Fee can be remitted in advance only by cash. Cheques are not accepted.
5. All money transactions to the school should be done before 4.30 p.m. in the school office
6. Van fee receipts should be kept for reference.

### **School Fees Schedule**

I Term	April 1 <sup>st</sup> to May 30 <sup>th</sup>
II Term	Sep 1 <sup>st</sup> to Oct 30 <sup>th</sup>

### **School Transport :**

Transport facility is available to all students on request for a safe journey to school and back to home. The following rules shall be followed by the students.

1. Courteous and gentle behaviour inside and outside the school premises is expected from each and every student.
2. All Students using the school bus shall be at the bus stop atleast five minutes before the expected time of arrival of the bus. The bus shall not wait for late comers.
3. Students must travel only on the routes allotted to them by the transport in-charge.
4. School transport once requisitioned shall be valid for the whole quarter. Midterm cancellations shall not be entertained and transport fees shall not be refunded.



5. Do not stand in front of or behind a stationary bus.
6. Do not run to the bus but walk in single line.
7. Do not jump into or off a moving bus.
8. Do not push each other when you get on or off the bus.
9. Do not stretch your head or hands out of the window.
10. Do not litter the bus or throw anything out of it.
11. No Student shall come near the door of the bus until it has made a complete stop.
12. Students shall maintain discipline in the bus. Any mischief or an intemperate outburst may divert and disturb the driver. Thus, unruly behaviour is strictly prohibited.
13. Co-operate with staff on duty and abide by the instructions given by them, from time to time.
14. Students violating the above rules shall be strictly punished which may include suspension or expulsion from the school.
15. It is mandatory for students to wear the school identity card while boarding the school bus.

## **Co-Curricular Activities**

### **Introduction**

As Co-Curricular Activities are regarded as an integral part of our education system, the school plans and implements a programme consistent with our national educational objectives. Through CCA, we hope to nurture a generation of students who are well-disciplined in body and mind, who have the capacity to live and work together happily with others and who can appreciate the goodthings in life.

### **AIM**

1. The aim of CCA is to provide for healthy recreational activity towards teaching students skills and at the same time cultivate correct values and desirable social attitudes in the individual.
2. Participation in CCA is compulsory. Students are offered a wide range of activities which caters to their varied interests and abilities. The activities offered are classified under the following.

## **Physical Education**

The aims and objectives of the PE Programme are to develop the cognitive and affective domains such that students emerge as life long practitioners of a healthy lifestyle. They will be able to plan their own fitness programmes, participate in wide range of skills and be exposed to opportunities of leadership and responsibilities.

### **PE Rules**

1. Students who are unable to attend PE lessons must produce a medical certificate or letter signed by their parents.
2. Students are to wear only the school T-shirt and shorts. The T-shirts must be neatly tucked in. Footwear is compulsory (white canvas or track shoes must be worn with socks).
3. Students must report immediately to the teacher if any injury sustained during the lesson.
4. At the end of the class students are to wash up. They must return to the class in an orderly manner and they are not allowed to loiter.
5. No equipments is to be taken out of the PE store without the permission of the PE teacher.
6. All PE equipments are to be handled with care, returned immediately after the lesson and stored in the proper places.
7. Class PE Rep is responsible for the borrowing and returning of equipments.
8. Any loss or damage to the equipment must be reported to the PE teacher immediately.

## Evaluation Pattern

Evaluation for the pre-primary is a continuous process based on the work sheets, class work and home work done throughout the year.

Grade I to V are assessed on the basis of continuous comprehensive evaluation with the tools and techniques designed by CBSE

Grade VI to X are evaluated consistently through periodic test and also Terminal Examination.

The system is intended to provide holistic profile of the learner in scholastic and co - scholastic areas it is spread over two semesters during the academic year.

In addition to this life skill, attitudes and values achievements in activities involving literature and Creative skills, scientific skills, aesthetic skills, performing arts, health and physical education will also be evaluated.

The term also refers diagnosis of learning gaps and providing remedial measures to enhance levels of learning while providing support to students so that they can develop/ improve their skills.

Scholastic and co-scholastic areas will be evaluated and graded from G1 to G10

### SCHOOL AND OFFICE VISITING HOURS

Principal	Monday to Wednesday (4.00 to 5.00 p.m) with prior appointment.
Teacher	Monday to Wednesday 4 to 4.45 Pm
Office hours	9.30 a.m. to 4.30 p.m.
Cash Transaction	9.30 a.m. to 4.30 p.m.

### **CLASSIFICATION OF PERIODS**

<b>TIMING</b>	<b>SCHEDULE</b>
09.15 - 09.30	Assembly
09.30 - 10.10	I Period
10.10 - 10.50	II Period
10.50 - 11.00	Morning Break
11.00 - 11.40	III Period
11.40 - 12.20	IV Period
12.20 - 12.40 (G1 to G3) 12.40 - 01.00 (G4 to G10)	Lunch Break
01.10 - 01.55	V Period
01.55 - 02.30	VI Period
02.30 - 02.40	Break
02.40 - 03.10	VII Period
03.10 - 03.40	VIII Period
03.40 - 03.50	Happy Hour

### **DECLARATION BY PARENTS**

I have read the rules and regulations and shall extend out fullest cooperation

Signature of the father

Signature of the mother

## MY TEACHERS

CLASS TEACHER	
ENGLISH	Subject teacher
TAMIL	
MATHS	
SCIENCE	
SOCIAL STUDIES	
COMPUTER SCIENCE	
ISLAMIC STUDIES/MORAL SCIENCE	
HINDI	
P.E.T	

### Activities and competition list 2023-2024

K.G & LOWER PRIMARY	UPPER PRIMARY
Story telling	Best entertainer
English Rhymes	Extempore
Reading activities	Cookery
Fancy dress	Power point presentation
Enact the character	Debate
Memory game	Craft out of waste
Puzzle	Symposium
Origami	Greeting card making
Modelling show	One minute speech
Thirukurral competition	Doodle (creativity)
Fashion show	Spell bee
Talent show	Essay writing

### Sports & Games

High jump	Pole vault	Shot put	Hockey
Javelin	Chess	Badminton	Hand ball
Kho-kho	Kabaddi	Foot ball	Cricket
Aerobic	Zumba		

## ATTENDANCE AND LEAVE RECORD (2023 - 24)

Name :

Grade :

Month	April	May	June	July	August	September	October	November	December	January	February	March
<b>Working Days</b>												
<b>Days Present</b>												
<b>Leave of Absents</b>	<b>From</b>											
	<b>To</b>											
<b>Reason</b>												
<b>Leave of Absents</b>	<b>From</b>											
	<b>To</b>											
<b>Reason</b>												
<b>Leave of Absents</b>	<b>From</b>											
	<b>To</b>											
<b>Reason</b>												
<b>Leave of Absents</b>	<b>From</b>											
	<b>To</b>											
<b>Reason</b>												
<b>Leave of Absents</b>	<b>From</b>											
	<b>To</b>											
<b>Reason</b>												

## WEEKLY TEST PERFORMANCE

Name :

Grade :

TEST - 1	April	May	June	July	August	September	October	November	December	January	February	March
English												
Tamil												
Maths												
Science												
S.S												
TEST - II												
English												
Tamil												
Maths												
Science												
S.S												
TEST - III												
English												
Tamil												
Maths												
Science												
S.S												
TEST - IV												
English												
Tamil												
Maths												
Science												
S.S												

## HOME WORK DEFAULTER

Name :

Grade :

DATE	SUBJECT	REMARKS	TEACHER'S INITIALS	PARENT'S SIGNATURE



## HOME WORK DEFAULTER

Name :

Grade :

DATE	SUBJECT	REMARKS	TEACHER'S INITIALS	PARENT'S SIGNATURE

## CCA DETAILS

Name :

Grade :

DATE	SUBJECT	REMARKS	TEACHER'S INITIALS	PARENT'S SIGNATURE

## LIBRARY READING RECORDS

Name :

Grade :

DATE	TITLE OF THE BOOK	AUTHOR	SUBJECT	LIBRARIAN'S SIGNATURE

### **Examination Dates**

<b>Periodical test</b>	<b>Date</b>
<b>Periodic test– I</b>	<b>July 19<sup>nd</sup> to 25<sup>th</sup></b>
<b>Periodic test – II</b>	<b>Sep 4<sup>th</sup> to Sep 8<sup>th</sup></b>

<b>Terminal Exam</b>	<b>Date</b>
<b>Terminal Exam – I</b>	<b>October 9<sup>th</sup> to 20<sup>th</sup></b>
<b>Terminal Exam – II</b>	<b>March 11<sup>th</sup> to 23<sup>rd</sup></b>

<b>Periodical test</b>	<b>Date</b>
<b>Periodic test - III</b>	<b>December 18<sup>th</sup> to 23<sup>rd</sup></b>
<b>Periodic test - IV</b>	<b>February 2<sup>nd</sup> to 9<sup>th</sup></b>

**Note :**

**The above mentioned Dates are subjected to last minute changes.**

**PERIODIC TEST – I**

<b>Date</b>	<b>Time Table</b>	<b>Teacher's Sign</b>
<b>Subject</b>	<b>PORTIONS</b>	
<b>English</b>		
<b>Tamil</b>		
<b>Math</b>		
<b>Science</b>		
<b>S.S</b>		
<b>C.S</b>		
<b>Hindi</b>		
<b>I.S / M.S</b>		

## PERIODIC TEST – II

Date	Time Table	Teacher's Sign
Subject	PORTIONS	
English		
Tamil		
Math		
Science		
S.S		
C.S		
Hindi		
I.S / M.S		

## TERMINAL EXAMINATION – I

Date	Time Table	Teacher's Sign
Subject	PORTIONS	
English		
Tamil		
Math		
Science		
S.S		
C.S		
Hindi		
I.S / M.S		

### PERIODIC TEST – III

Date	Time Table	Teacher's Sign
Subject	PORTIONS	
English		
Tamil		
Math		
Science		
S.S		
C.S		
Hindi		
I.S / M.S		



## REVISION EXAMINATION

Date	Time Table	Teacher's Sign
Subject	PORTIONS	
English		
Tamil		
Math		
Science		
S.S		
C.S		
Hindi		
I.S / M.S		

### MODEL EXAMINATION

Date	Time Table	Teacher's Sign
Subject	PORTIONS	
English		
Tamil		
Math		
Science		
S.S		
C.S		
Hindi		
I.S / M.S		

**TERMINAL EXAMINATION - II**

<b>Date</b>	<b>Time Table</b>	<b>Teacher's Sign</b>
<b>Subject</b>	<b>PORTIONS</b>	
<b>English</b>		
<b>Tamil</b>		
<b>Math</b>		
<b>Science</b>		
<b>S.S</b>		
<b>C.S</b>		
<b>Hindi</b>		
<b>I.S / M.S</b>		

<i>June 2023</i>			
1	Thursday		-
2	Friday		-
3	Saturday		-
4	Sunday	<b>Holiday</b>	-
5	Monday	Go Green / World Environment Day	-
6	Tuesday		-
7	Wednesday	School Reopens	1
8	Thursday	KG Reopens	2
9	Friday		3
10	Saturday	<b>Holiday</b>	-
11	Sunday	<b>Holiday</b>	-
12	Monday		4
13	Tuesday		5
14	Wednesday	World Blood Donor Day	6
15	Thursday		7
16	Friday		8
17	Saturday		9
18	Sunday	<b>Holiday</b>	-
19	Monday	DRAWING COMPETITION G1&G2 / Father's Day	10
20	Tuesday		11
21	Wednesday	MASS YOGA / International yoga Day	12
22	Thursday		13
23	Friday		14
24	Saturday	<b>Holiday</b>	-
25	Sunday	<b>Holiday</b>	-
26	Monday		15
27	Tuesday		16
28	Wednesday	House division	17
29	Thursday	<b>Bakrid / Eid al Adha</b>	-
30	Friday		18
Total Working Days - 18			

<i>July 2023</i>			
1	Saturday	National Doctor's day	1
2	Sunday	<b>Holiday</b>	-
3	Monday		2
4	Tuesday		3
5	Wednesday	Investiture ceremony	4
6	Thursday		5
7	Friday		6
8	Saturday	<b>Holiday</b>	-
9	Sunday	<b>Holiday</b>	-
10	Monday		7
11	Tuesday	<b>ORATORICAL COMPETITION / World Population Day</b>	8
12	Wednesday		9
13	Thursday		10
14	Friday		11
15	Saturday	Educational Development Day	12
16	Sunday	<b>Holiday</b>	-
17	Monday		13
18	Tuesday		14
19	Wednesday	PA1 - Exam Starts	15
20	Thursday		16
21	Friday		17
22	Saturday	<b>Holiday</b>	-
23	Sunday	<b>Holiday</b>	-
24	Monday		18
25	Tuesday	PA1 - Exam Ends	19
26	Wednesday		20
27	Thursday		21
28	Friday		22
29	Saturday	Muharram / Internation Tiger day - PTM	23
30	Sunday	<b>Holiday</b>	-
31	Monday		24
Total Working Days - 24			

<i>August 2023</i>			
1	Tuesday		1
2	Wednesday		2
3	Thursday		3
4	Friday		4
5	Saturday		5
6	Sunday	<b>Holiday</b>	-
7	Monday	<b>KG FANCY DRESS COMPETITION / Janmashtami</b>	6
8	Tuesday		7
9	Wednesday		8
10	Thursday		9
11	Friday		10
12	Saturday	<b>Holiday</b>	-
13	Sunday	<b>World Organ Donation Day / Holiday</b>	-
14	Monday		11
15	Tuesday	<b>Independence Day</b>	-
16	Wednesday		12
17	Thursday		13
18	Friday		14
19	Saturday		15
20	Sunday	<b>Holiday</b>	-
21	Monday		16
22	Tuesday		17
23	Wednesday		18
24	Thursday		19
25	Friday		20
26	Saturday	<b>Holiday</b>	-
27	Sunday	<b>Holiday</b>	-
28	Monday		21
29	Tuesday	<b>National Sports Day (Sports day celebration)</b>	22
30	Wednesday		23
31	Thursday		24
<b>Total Working Days - 24</b>			

<i>September 2023</i>			
1	Friday		1
2	Saturday		2
3	Sunday	<b>Holiday</b>	-
4	Monday	PA2 Exam Starts	3
5	Tuesday	Teachers' Day	4
6	Wednesday		5
7	Thursday		6
8	Friday		7
9	Saturday	PA2 Exam Ends	8
10	Sunday	<b>Holiday</b>	-
11	Monday	World First Aid Day	9
12	Tuesday	<b>COMPETITION FOR GRANDPARENTS / Grandparents' Day</b>	10
13	Wednesday		11
14	Thursday		12
15	Friday		13
16	Saturday	World Ozone Day	14
17	Sunday	<b>Holiday</b>	-
18	Monday		15
19	Tuesday	<b>Ganesh Chaturthi</b>	-
20	Wednesday		16
21	Thursday		17
22	Friday		18
23	Saturday	<b>Holiday</b>	-
24	Sunday	<b>Holiday</b>	-
25	Monday		19
26	Tuesday		20
27	Wednesday		21
28	Thursday	Eid e Milad	22
29	Friday		23
30	Saturday		24
Total Working Days - 24			

<i>October 2023</i>			
1	Sunday	<b>Holiday</b>	-
2	Monday	ESSAY WRITING COMPETITION <b>Gandhi jayanthi</b>	1
3	Tuesday	<b>SA1 Revision Starts</b>	2
4	Wednesday		3
5	Thursday		4
6	Friday		5
7	Saturday		6
8	Sunday	<b>Holiday</b>	-
9	Monday	<b>SA1 Exam Starts /World Post Day</b>	7
10	Tuesday		8
11	Wednesday	OATH TAKING <b>International Day of the Girl Child</b>	9
12	Thursday		10
13	Friday		11
14	Saturday	<b>Holiday</b>	-
15	Sunday	<b>World Student's Day / Holiday</b>	-
16	Monday	ORGANIC FOOD Mela <b>World Food Day</b>	12
17	Tuesday		13
18	Wednesday		14
19	Thursday		15
20	Friday	<b>SA1 Exam Ends</b>	16
21	Saturday	<b>Holidays Begins</b>	17
22	Sunday	<b>Holiday</b>	-
23	Monday	"	-
24	Tuesday	<b>Vijaya Dasami</b>	-
25	Wednesday	<b>Ayudha pooja</b>	-
26	Thursday	<b>School Reopens</b>	18
27	Friday		19
28	Saturday	<b>PTM</b>	20
29	Sunday	<b>Holiday</b>	-
30	Monday		21
31	Tuesday		22
<b>No of Working Days - 22</b>			



<i>November 2023</i>			
1	Wednesday		1
2	Thursday		2
3	Friday		3
4	Saturday	Founder's Day	4
5	Sunday	<b>Holiday</b>	-
6	Monday		5
7	Tuesday	National cancer awareness	6
8	Wednesday		7
9	Thursday		8
10	Friday	Transport day	9
11	Saturday	National Education Day / <b>Holiday</b>	-
12	Sunday	<b>Deepavali / Holiday</b>	-
13	Monday		10
14	Tuesday	<b>CHILDREN'S DAY CELEBRATION / World Diabetes Day</b>	11
15	Wednesday		12
16	Thursday		13
17	Friday		14
18	Saturday		15
19	Sunday	International Mens day / <b>Holiday</b>	-
20	Monday		16
21	Tuesday		17
22	Wednesday		18
23	Thursday		19
24	Friday		20
25	Saturday	<b>Holiday</b>	-
26	Sunday	Law Day / <b>Holiday</b>	-
27	Monday		21
28	Tuesday		22
29	Wednesday		23
30	Thursday		24
Total Working Days - 24			

<i>December 2023</i>			
1	Friday		1
2	Saturday		2
3	Sunday	<b>Holiday</b>	-
4	Monday	Indian Navy Day	3
5	Tuesday		4
6	Wednesday		5
7	Thursday		6
8	Friday		7
9	Saturday	<b>Holiday</b>	-
10	Sunday	Human Rights Day / <b>Holiday</b>	-
11	Monday		8
12	Tuesday		9
13	Wednesday		10
14	Thursday		11
15	Friday		12
16	Saturday		13
17	Sunday	<b>Holiday</b>	-
18	Monday	PA3 Exam Begins	14
19	Tuesday		15
20	Wednesday		16
21	Thursday		17
22	Friday	National Mathematic day	18
23	Saturday	Farmers day /PA3 Exam Ends	19
24	Sunday	Holidays Begins - LKG to VIII	-
25	Monday	<b>Christmas Day</b>	-
26	Tuesday	<b>I Term Holiday</b>	-
27	Wednesday		-
28	Thursday		-
29	Friday		-
30	Saturday		-
31	Sunday	<b>Holiday</b>	-
No of Working Days - 19			

<i>January 2024</i>			
1	Monday	New Year	-
2	Tuesday	School Reopens	1
3	Wednesday		2
4	Thursday		3
5	Friday		4
6	Saturday	PTM	5
7	Sunday	<b>Holiday</b>	-
8	Monday		6
9	Tuesday		7
10	Wednesday	World Hindi day	8
11	Thursday		9
12	Friday	National Youth Day	10
13	Saturday	<b>Holiday</b>	-
14	Sunday	<b>BHOGI</b>	-
15	Monday	<b>Pongal</b>	-
16	Tuesday	<b>Thiruvalluvar Day</b>	-
17	Wednesday		11
18	Thursday		12
19	Friday		13
20	Saturday		14
21	Sunday	<b>Holiday</b>	-
22	Monday		15
23	Tuesday	Netaji Subash Chandra Bose Jayanti	16
24	Wednesday	National Girl Child Day	17
25	Thursday	National Voters day	18
26	Friday	ANNUAL DAY / Republic Day	19
27	Saturday	<b>Holiday</b>	-
28	Sunday	<b>Holiday</b>	-
29	Monday		20
30	Tuesday	Martyrs Day	21
31	Wednesday		22
No of Working Days - 22			

<i>February - 2024</i>			
1	Thursday		1
2	Friday		2
3	Saturday		3
4	Sunday	<b>Holiday</b>	-
5	Monday	PA4 Exam Begins	4
6	Tuesday		5
7	Wednesday		6
8	Thursday		7
9	Friday	PA4 Exam Ends	8
10	Saturday	<b>Holiday</b>	-
11	Sunday	<b>Holiday</b>	-
12	Monday		9
13	Tuesday		10
14	Wednesday		11
15	Thursday		12
16	Friday		13
17	Saturday	PTM	14
18	Sunday	<b>Holiday</b>	-
19	Monday		15
20	Tuesday	International mother language day	16
21	Wednesday	World Scouts day	17
22	Thursday		18
23	Friday		19
24	Saturday		20
25	Sunday	<b>Holiday</b>	-
26	Monday		21
27	Tuesday		22
28	Wednesday	SCIENCE EXHIBITION / National science day	23
29	Thursday		24
No of Working Days - 24			

<i>March 2024</i>			
1	Friday		1
2	Saturday		2
3	Sunday	<b>Holiday</b>	-
4	Monday	National safety day	3
5	Tuesday		4
6	Wednesday		5
7	Thursday		6
8	Friday	WOMEN'SDAY CELEBRATION / Womens Day	7
9	Saturday	<b>Holiday</b>	-
10	Sunday	<b>Holiday</b>	-
11	Monday	<b>SA2 Exam Begins</b>	8
12	Tuesday		9
13	Wednesday		10
14	Thursday		11
15	Friday		12
16	Saturday		13
17	Sunday	<b>Holiday</b>	-
18	Monday		14
19	Tuesday		15
20	Wednesday		16
21	Thursday		17
22	Friday		18
23	Saturday	<b>SA2 Exam Ends</b>	19
24	Sunday	<b>Holiday</b>	-
25	Monday	<b>II Term Holiday</b>	-
26	Tuesday		-
27	Wednesday	<b>kg to V Result</b>	-
28	Thursday		-
29	Friday	<b>VI to VIII Result</b>	-
30	Saturday		-
31	Sunday		-
Total Working Days - 19			

<i>April 2024</i>			
1	Monday	School Reopens 2024 -2025	1
2	Tuesday		2
3	Wednesday	Academic sessions 2023-24 Begins	3
4	Thursday		4
5	Friday		5
6	Saturday		6
7	Sunday	World health day / <b>Holiday</b>	-
8	Monday		7
9	Tuesday		8
10	Wednesday		9
11	Thursday	National pets day	10
12	Friday		11
13	Saturday	<b>Holiday</b>	-
14	Sunday	Tamil Newyear	-
15	Monday		12
16	Tuesday		13
17	Wednesday		14
18	Thursday	World hygiene day	15
19	Friday		16
20	Saturday		17
21	Sunday	National civil Service Day / <b>Holiday</b>	-
22	Monday	World earth day	18
23	Tuesday		19
24	Wednesday	Last Working Day - LKG to VIII	20
25	Thursday		21
26	Friday		22
27	Saturday		-
28	Sunday	<b>Holiday</b>	-
29	Monday		23
30	Tuesday		24
Total Working Days - 24			

Weekly Test Schedule		
Days	Subject	
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Weekly Home Work Schedule		
Days	Subject	
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		

☒ Tick as apply.

**CLASS WORK**

English	Tamil / Second Language	Maths	Science & Social studies	Technology & Computers	Co-curricular/ Field Trips, etc.
<input type="radio"/> Role Play	<input type="radio"/> Reading	<input type="radio"/> Mental Maths	<input type="radio"/> Experiments	<input type="radio"/> Theory	Sports
<input type="radio"/> Lesson	<input type="radio"/> Show and Tell	<input type="radio"/> Written Work	<input type="radio"/> Lesson	<input type="radio"/> Practical	Music
<input type="radio"/> Reading <input type="radio"/> Spoken	<input type="radio"/> Spoken	<input type="radio"/> Activity	<input type="radio"/> Project Work	<b>Hindi /Third Language</b>	Dance
<input type="radio"/> Show and Tell <input type="radio"/> AV*	<input type="radio"/> Grammar/Language	<input type="radio"/> Hands-On/Lab	<input type="radio"/> Class Work	<input type="radio"/> Oral/ Lab / AV*	Library
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\*AV - Audio Visual / PC Tab / E-book / Perfection Digital Book

Teacher-Mentor Signature

Parent / House Parent Signature

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## DIARY NOTES



## DIARY NOTES

# TIME TABLE

	I Period	II Period	III Period	IV Period	Lunch Break			V Period	VI Period	VII Period	VIII Period
Monday											
Tuesday											
Wednesday											
Thursday											
Friday											
Saturday											

